



**Registered Office:** Hosna Centre (4<sup>th</sup> Floor), 106 Gulshan Avenue, Dhaka -1212  
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## NOTICE OF THE 40<sup>TH</sup> ANNUAL GENERAL MEETING

Notice is hereby given that the 40th Annual General Meeting (AGM) of the shareholders of IPDC Finance Limited will be held virtually by using digital platform through the following link <https://ipdc.bdvirtualagm.com> (In pursuance with BSEC Directive No. BSEC/CMRR/2009/08 dated 10 March 2021) on Sunday 17 April 2022 at 11:00 a.m. to transact the following proceedings:

### AGENDA

01. To receive and adopt the Directors' Report, Auditors' Report and Audited Financial Statements of the Company for the year ended 31 December 2021;
02. To declare dividend for the year ended 31 December 2021;
03. To elect/re-elected Directors;
04. To appoint the Auditors and to fix their remuneration;
05. To appoint the Corporate Governance Auditors and to fix their remuneration;
06. To confirm the appointment of (a) Mr. Kazi Mahmood Sattar, as nominee Director of BRAC, (b) Mr. Md. Nurul Alam and Mr. Mohammad Manzarul Mannan, as nominee Director of GoB;
07. To transact any others business (if any) with the permission of the chair.

By Order of the Board

**Samiul Hashim**  
Company Secretary

Dated: 24 March 2022

### Notes:

1. Shareholder's name appeared in the Members/Depository Register as on "Record Date" i.e. 22 March 2022 are eligible to attend and vote in the Annual General Meeting (AGM) and to receive the dividend as declared in the AGM.
2. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, the soft copy of the Annual Report 2021, Proxy Form and Notice of 40th AGM of IPDC are being sent to the email addresses of the shareholders available in their Beneficial Owner (BO) Accounts maintained with the CDBL on Record date. The soft copy of the Annual Report 2021 and Proxy Form will also be available on the Investor Relations section of the Company's website at: [www.ipdcbd.com](http://www.ipdcbd.com). The "Proxy Form", duly filled, signed and stamped at BDT 20/- must be sent through email to [mokbul.hossain@ipdcbd.com](mailto:mokbul.hossain@ipdcbd.com) not later than 48 hours before commencement of the 40th AGM.
3. The login process to participate in the virtual meeting along with link are also available in Company's website [www.ipdcbd.com](http://www.ipdcbd.com). Details of the login process has also been sent through email/SMS to respective shareholder's email ID/mobile number available in their BO Account maintained with their depository.
4. The shareholders will be able to submit their questions/comments and vote electronically 24 (Twenty-four) hours before commencement of the AGM and during the Annual General Meeting. For logging in to the system, the shareholders need to put their 16 Digit Beneficial Owner (BO) ID Number/ Folio No., Name of shareholders and No. of shares and mobile no/email number and others credential as proof to their identity by visiting the link <https://ipdc.bdvirtualagm.com>.
5. Shareholders are requested to log into the system prior to the starting time of the meeting at 11:00 am on 17 April 2022. The webcast will start at 10:45 am of 17 April 2022. For any IT related guidance in this regard Members may contact cell number +880 01713-076765, +880 01711-166131.