



Registered Office: Hosna Centre (4th Floor), 106 Gulshan Avenue, Dhaka -1212
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NOTICE OF THE 39TH ANNUAL GENERAL MEETING OF IPDC

Notice is hereby given that the 39th Annual General Meeting (AGM) of the shareholders of IPDC Finance Limited will be held virtually by using digital platform through the following link <https://ipdcagm2021.bdvirtual.com> (in pursuant to BSEC Directive No. BSEC/CMRRCD/2009-193/08 dated 10 March 2021) on Sunday 04 April 2021 at 9:30 a.m. (AGM venue will be notified later on) to transact the following proceedings:

AGENDA

01. To receive and adopt the Directors' Report, Auditors' Report and Audited Financial Statements of the Company for the year ended 31 December 2020;
02. To declare dividend for the year ended 31 December 2020;
03. To elect/re-elect Directors;
04. To appoint the Auditor and to fix their remuneration;
05. To appoint the Corporate Governance Auditor and to fix their remuneration;
06. To confirm the re-appointment of Mr. Mominul Islam as Managing Director & CEO of IPDC;
07. To confirm the appointment of (a) Mr. Mominur Rahman, as nominee Director of GoB, (b) Mr. Syed Abdul Muntakim Nominee Director of Ayesha Abed Foundation (c) Dr. Shah Md. Ahsan Habib as Independent Director replacing Mr. Mohammad Mamdudur Rashid;
08. To transact any others business (if any) with the permission of the chair.

By Order of the Board

Samiul Hashim
Company Secretary

Dated: 12 March 2021

Notes:

1. Shareholders whose names appeared in the Members/Depository Register as on "Record Date" i.e. 11 March 2021 are eligible to attend and vote in the Annual General Meeting (AGM) and to receive the dividend as declared in the AGM.
2. The Company Secretary and IT Support will be situated at Company's Head Office, Hosna Centre (4th Floor) 106, Gulshan Avenue, Dhaka-1212 during meeting for overall coordination.
3. Pursuant to the Bangladesh Securities and Exchange Commission (BSEC) Notification No. BSEC/CMRRCD/2006-158/208/Admin/81 dated 20 June 2018, the soft copy of the Annual Report 2020, Proxy Form and Notice of 39th AGM of IPDC are being sent to the email addresses of the Shareholders available in their Beneficial Owner (BO) Accounts maintained with the CDDBL on Record date. The soft copy of the Annual Report 2020 and Proxy Form will also be available on the Investor Relations section of the Company's website at: www.ipdcdbd.com.
4. The entire log in process to participate in the virtual meeting along with link are also available in Company's website www.ipdcdbd.com. Detail log in process has been sent through email/SMS to respective shareholder's email ID/mobile number available in their BO Account Maintained with the depository.
5. The shareholders will be able to submit their questions/comments and attendance electronically, 24 (Twenty-four) hours before commencement of the AGM and during the Annual General Meeting. For logging in to the system, the shareholders need to input their 16 Digit Beneficial Owner (BO) ID Number/ Folio No., Name of shareholders and No. of shares and others credential as proof to their identity by visiting the link <https://ipdcagm2021.bdvirtual.com>.
6. Shareholders are requested to log the system prior to the meeting start time of 9:30 a.m. on 04 April 2021. The webcast will start at 9:15 a.m. of 04 April 2021. For any IT related guidance in this regard Members may contact at cell numbers +880 01713-076765 & +880 01711-166131.
7. Shareholders entitled to attend and vote at the AGM may appoint a proxy to attend and vote in his/her stead. The "Proxy Form", duly filled, signed and stamped at BDT 20/- must be sent through email to cs@ipdcdbd.com atleast 48 hours before commencement of the 39th AGM.